



www.uawford.org/edtp/ircp

REMINDER:

All students must:

- 1. Apply for tuition assistance at www.myuawford.com (IRCP application) and be approved prior to registering at the school.**
- 2. Register at the school.**
- 3. Once registered with the school, log back into your tuition assistance account at www.myuawford.com and electronically activate/release the tuition voucher to the school by the voucher due date or the school will drop you from the course.**

UAW-FORD INDUSTRIAL READINESS CERTIFICATE PROGRAM

Cuyahoga Community College Cleveland, OH



www.uawford.org/edtp/ircp

REGISTRATION INFORMATION

<p>Tuition Cost: IRCP-1: \$514.24 IRCP-2: \$514.24 IRCP-3: \$771.36</p>	<p>To register fill out attached registration form(s) and email to Freeland Southard: freeland.southard@tri-c.edu (216) 990-1807</p>
---	---

IMPORTANT DATES

Term	Summer 2016		Fall 2016	
Course	IRCP-1 & IRCP-2	IRCP-3	IRCP-1 & IRCP-2	IRCP-3
Term Start/End Date:	5/3/16 - 6/23/16	8/2/16 - 9/8/16	9/13/16 - 1/3/16	11/8/16 - 12/20/16
Registration window:	4/25/16 - 4/29/16	7/25/16 - 7/29/16	9/5/16 - 9/9/16	10/31/16 - 11/4/16
Voucher (payment) due date:	4/29/16	7/29/16	9/9/16	11/4/16
Last date to drop course for full tuition refund:	IRCP-1: 5/10/16 IRCP-2: 5/12/16	8/9/16	IRCP-1: 9/20/16 IRCP-2: 9/22/16	11/15/2016
Last date to drop course for partial tuition refund (50%):	IRCP-1: 5/17/16 IRCP-2: 5/19/16	8/16/16	IRCP-1: 9/27/16 IRCP-2: 9/29/16	11/23/16
Process to drop course:	Request drop form from and submit to freeland.southard@tri-c.edu			
Contact info at school for student questions:	Freeland Southard: (216) 990-1807			

See attached sheet for specific course dates and times

REMINDER: Students must apply for tuition assistance (IRCP) at www.myuawford.com and be approved prior to registering at the school. Once registered with the school, student must log back into their account at www.myuawford.com and electronically activate/release the tuition voucher for payment by the due date or the school will be required to drop the student from the course.



**UAW - Ford / Cuyahoga Community College
Training Prep Program 2016**

Class	Date / Time/ Location	Instructor
	Summer Semester	
IRCP 1 Shop Math	Tuesdays May 3,10,17,24,31, June 7,14,21 8 classes 32 hrs. 8:00 am / 12:00 pm or 4:00 pm / 8:00 pm Location: Cleveland Engine Plant Training Center or Cuyahoga Community College Unified Technologies Center.	Staff
IRCP 2 Blue Print Reading	Thursday May 5,12,19,26, June 2,9,16,23 8 classes 32 hrs. 8:00 am / 12:00 pm or 4:00 pm / 8:00 pm Location: Cleveland Engine Plant Training Center or Cuyahoga Community College Unified Technologies Center.	Staff
IRCP 3 Trade related Prep	Tuesday and Thursday August 2,4,9,11,16,18,23,25,30 September 1,6,8 12 classes 48 hrs. 8:00 am / 12:00 pm or 4:00 pm / 8:00 pm Location: Cleveland Engine Plant Training Center or Cuyahoga Community College Unified Technologies Center.	Staff
	Fall Semester	
IRCP 1 Shop Math	Tuesdays September 13, 20, 27 October 4,11,18,25 November 1 8 classes 32 hrs. 8:00 am / 12:00 pm or 4:00 pm / 8:00 pm Location: Cleveland Engine Plant Training Center or Cuyahoga Community College Unified Technologies Center.	Staff
IRCP 2 Blue Print Reading	Thursday September 15, 22, 29 October 6,13,20,27 November 3 8 classes 32 hrs. 8:00 am / 12:00 pm or 4:00 pm / 8:00 pm Location: Cleveland Engine Plant Training Center or Cuyahoga Community College Unified Technologies Center.	Staff
IRCP 3 Trade related Prep	Tuesday and Thursday November 8,10,15,17,22,29 December 1,6,8,13,15,20 12 classes 48 hrs. 8:00 am / 12:00 pm or 4:00 pm / 8:00 pm Location: Cleveland Engine Plant Training Center or Cuyahoga Community College Unified Technologies Center.	Staff



Non-Credit Registration Form



HOW TO REGISTER



By Phone: (216) 987-3075
Have credit card information available.



By Fax: (216) 987-3210
To register and pay with credit card or purchase order.



By Mail:
Complete registration form.
Mail with check, money order, or purchase order to:



In Person:
Stop by Administrative Services at
• Corporate College® West
25425 Center Ridge Rd., Westlake, OH 44145
• Corporate College® East
4400 Richmond Rd., Warrensville Hts., OH 44128
• Unified Technologies Center
2415 Woodland Ave., Cleveland, OH 44115
Admissions & Records Office at • East • West • Metro

Tri-C/Unified Technologies Center
2415 Woodland Ave., Cleveland, OH 44115

Email completed form to:
Freeland.Southard@tri-c.edu

PERSONAL INFORMATION

Name _____ Date of Birth: - - Month and day required.
Last First Mi Former Mo. Day Yr.

Tri-C ID or Social Security Number Last 4 digits required*

Global ID

*Tri-C ID Information: Students will no longer need to use their social security number as a primary ID, but it may still be required as part of your record. Additional information is available at www.tri-c.edu/tricid, choose "Frequently Asked Questions for Students," or by calling (216) 987-3075.

Complete this area if you are a new student or if any information has changed.

Address _____ City _____ State _____ Zip _____ County _____
Number Street Apt. No.

Home Phone - - Area Code

E-Mail _____ Required for online courses

Cell Phone - - Area Code

Ethnic Background:
 Black American Indian or Alaskan
 White (Non-Hispanic) Asian, Pacific Islander, or Indian Subcontinent
 Hispanic Other

Gender: Male Female
U.S. Citizen: Yes No

BUSINESS or WORK INFORMATION

Complete this area if you are a new student or if any information has changed.

Business Name _____ Phone - - Area Code Ext.

Address _____
Number Street

FAX - - Area Code

City _____ State _____ Zip _____ County _____

PAYMENT INFORMATION

Bill Company, via attached Purchase Order Check (enclosed) Money Order (enclosed)

Master Card Account Number _____ Security Code _____ Exp. Date _____
 Visa Name on Card _____
 Discover Signature _____
 Amer. Express

If registering for an ONLINE course, start date is required.

Course Reference Number	Course Title	Start Date	Fee
TOTAL			

Signature (required) _____



Non-Credit Registration Form



HOW TO REGISTER



By Phone: (216) 987-3075
 Have credit card information available.



By Fax: (216) 987-3210
 To register and pay with credit card or purchase order.



By Mail:
 Complete registration form.
 Mail with check, money order, or purchase order to:
 Tri-C/Unified Technologies Center
 2415 Woodland Ave., Cleveland, OH 44115



In Person:
 Stop by Administrative Services at
 • Corporate College® West
 25425 Center Ridge Rd., Westlake, OH 44145
 • Corporate College® East
 4400 Richmond Rd., Warrensville Hts., OH 44128
 • Unified Technologies Center
 2415 Woodland Ave., Cleveland, OH 44115
 Admissions & Records Office at • East • West • Metro

*Email completed form to:
 Freeland.Southard@tri-c.edu*

PERSONAL INFORMATION

Name _____ Date of Birth: - - Month and day required.

Last First MI Former Mo. Day Yr.

Tri-C ID or Social Security Number Last 4 digits required*

*Tri-C ID Information: Students will no longer need to use their social security number as a primary ID, but it may still be required as part of your record. Additional information is available at www.tri-c.edu/tricid, choose "Frequently Asked Questions for Students," or by calling (216) 987-3075.

Complete this area if you are a new student or if any information has changed.

Address _____ City _____ State _____ Zip _____ County _____

Number Street Apt. No. Home Phone - - Area Code E-Mail _____

Cell Phone - - Area Code Required for online courses

Gender: Male Female Ethnic Background:

U.S. Citizen: Yes No Black American Indian or Alaskan

White (Non-Hispanic) Asian, Pacific Islander, or Indian Subcontinent

Hispanic Other

BUSINESS or WORK INFORMATION

Complete this area if you are a new student or if any information has changed.

Business Name _____ Phone - - Area Code Ext. _____

Address _____ City _____ State _____ Zip _____ County _____

Number Street FAX - - Area Code

PAYMENT INFORMATION

Bill Company, via attached Purchase Order Check (enclosed) Money Order (enclosed)

Master Card Visa Discover Amer. Express

Account Number _____ Security Code _____ Exp. Date _____

Name on Card _____

Signature _____

If registering for an ONLINE course, start date is required.

Course Reference Number	Course Title	Start Date	Fee
TOTAL			

Signature (required) _____