Industrial Readiness Certificate Program (IRCP)
Fall 2024 Registration Information

Course	Dates	Cost	Reg. Ends
IRCP-1 Shop Arithmetic	8/17/24–9/14/24**	$336	8/16/24
IRCP-2 Machine Tool Blueprint Reading	9/21/24–10/12/24	$336	9/20/24
IRCP-3 Trade Related Preparation*	10/19/24–11/23/24	$442	10/18/24

*Students must successfully complete IRCP-1 and IRCP-2 before taking IRCP-3. **Class will not be held on 8/31/24.

Classes will be held at Macomb Community College's M-TEC Building 7900 Tank Ave., Warren, MI 48092 on Saturdays from 8am–5pm.

Steps to Register:

1. If utilizing a Tuition Assistance Program voucher, apply first at www.myuawford.com.
   Once approved, be sure to log back in and electronically release the voucher to the college.
Please note: If the organization refuses to pay, the student will be held responsible.

2. Go to wce.macomb.edu to create a profile. If you are using a voucher, be sure to select your company. For Ford students this is UAW Ford Joint Trusts.

3. Register and pay for the classes.
   - Classes can be found on the left-hand side under "Customized Training" -> Engineering and Advanced Technology. You can also search for the classes.
   - Once the class(es) are in your cart you can check out.
   - Students using a voucher should select "Request My Company to Pay" instead of checkout to send a notice to Macomb's Business office.

You will not be registered until you submit the voucher, create a profile and complete the checkout process. Vouchers must be submitted before registration closes. When your registration is complete, you will receive an email confirmation. It is best to submit all requests two business days before the class start date for processing.

Drops: 100% refund will be issued if class is canceled by the college or if the student drops prior to the class start date. No refund will be issued if student drops on or after the class start date. Students using vouchers need to request a drop to workforcedev@macomb.edu during the drop period. Students paying by credit card should log into the system and drop themselves.

Questions: Contact workforcedev@macomb.edu or 586.498.4100.