



UAW-FORD COMMUNITY ENGAGEMENT SCHOLARSHIP (CES) FOR DEPENDENT CHILDREN



1. What is the Community Engagement Scholarship (CES)?

The CES assists **active** UAW employees with reimbursement of college tuition costs for their dependent children and promotes community involvement by requiring the dependent to perform eight (8) hours of volunteer service at a 501(c) non-profit organization.

2. What is the scholarship amount?

The scholarship is up to \$1,500 per calendar year, per eligible dependent.

3. Is this prepayment or reimbursement?

Reimbursement. The Community Engagement Scholarship Program reimburses active UAW represented employees once classes are completed by the dependent and the required documentation is submitted.

4. Who is eligible?

Dependent children of **active** UAW represented Ford employee, or of their spouse. Eligible dependents must be:

- Children by birth, legal adoption or legal guardianship
- Unmarried, and a dependent child age 26 or under at the time of course enrollment
- Living with the employee or be the legal responsibility of the employee or spouse
- Pursuing post-secondary education (excluding graduate degree courses)
- Attending a post-secondary educational or vocational institution that qualifies for federal student aid (Title IV) and is accredited by a regional, governmental or nationally recognized agency
- Employee must be **active** on the start date of classes

5. What documentation is required?

- Dependent's drivers license or state ID (front only)
- Proof of satisfactory completion of semester coursework, with an average GPA of 2.0 or better (based on a 4.0 scale) for the courses for which the reimbursement is being requested. Must include name of student and name of school on documentation
- Itemized summary of student account from school, showing charges for tuition and fees and payment(s) made. Must have name of school and student on documentation
- Completed Verification of Volunteer Service Form documenting eight (8) community service hours at a 501(c) organization. The form can be downloaded from www.uawford.org/scholarships
 - **Please verify the organization's 501(c) non-profit status via www.charitycheck101.org or <https://www.irs.gov/charities-non-profits>**
 - **Eight (8) hours of community service must be performed in the year the scholarship is requested (refer to UAW-Ford contractual language for more information)**
 - **Community Service can also be performed at a public school or library**

NOTE: If Dependent is not on healthcare feed, the following documents may be required:

- ◇ Birth certificate, adoption papers, or court order of legal guardianship
- ◇ Valid marriage license of employee and spouse

6. Will the reimbursement payments be taxed?

Yes, reimbursement payments will be subject to applicable federal, state and local tax provisions.

7. How will I receive the reimbursement?

Employees will receive reimbursement separate from their paycheck deposited into their financial institution.

8. How do you apply for the scholarship?

The scholarship application is available on the tuition assistance website www.myuawford.com

9. What is the deadline for applying for reimbursement?

